

**LOGISTICS SUPPORT SERVICES  
PERFORMANCE WORK STATEMENT (PWS)  
FOR THE  
UTILITY HELICOPTERS  
PROJECT OFFICE (UH PO)  
  
TORFP 2010L-3**

**1.0 MISSION OBJECTIVE:**

The Utility Helicopters Project Office (UH PO) has a continuing need for logistics support with regard to the life cycle management of the H-60 fleet. This effort will include support of the following UH PO core systems: H-60 legacy and modernized aircraft, Light Utility Helicopter (LUH), and other utility aircraft. Current knowledge of the H-60 weapon system and its fleet-wide manpower, readiness, training and support requirements will be of the utmost importance to provide effective support under this PWS. The Government shall approve budget support. Additionally, the UH PO has a continuing requirement for logistics support services in the area of information management systems and knowledge asset management activities.

1.1 The objective of this Performance Work Statement (PWS) is to provide the UH PO with logistics support services. The contractor shall provide support to all Product Managers, Product Directors and Assistant Project Manager's within the Utility Helicopter Project Office.

**2.0 PERFORMANCE REQUIREMENTS:**

The Contractor, as an independent contractor and not as an agent or employee of the Government, shall perform logistics analyses, support strategic planning, maintain/update information management systems, and provide other logistics, acquisition, and materiel fielding support related to the UH PO. Accomplishment of these tasks shall require on-site and off-site personnel. Specifically, the contractor shall perform the following tasks which fall under the AMCOM EXPRESS Logistics Domain PWS paragraphs ILS 1, ILS 2, ILS 3, ILS 4, ILS 6, ILS 7, ILS 8, and ILS 14.

2.1 In accordance with AMCOM EXPRESS PWS Paragraph ILS 4 and ILS 14, the contractor shall provide logistics expertise to field units for any supply shortages/problems, research shortages/problems with appropriate inventory control activities, recommend solutions on all logistical matters, conduct broad-based analyses and recommended strategies for the integration of new and emerging technologies and deliver the recommend solutions/solutions in the form of a report IAW DI-MISC-80508A, DIN A002 which shall support 24-hour or real-time readiness reporting and predictive readiness modeling.

2.2 In accordance with AMCOM EXPRESS PWS paragraphs ILS 8 and ILS 14, the contractor shall create and maintain logistics databases and spreadsheets for UH PO in support of readiness and sustainment issues, aircraft fleet management, aircraft distribution and legacy fleet data. The contractor shall provide logistical advice and recommendations in structuring all software updates to allow maximum linkage of information between databases wherever possible. The contractor shall research DA Form 1352 compliance among units and update the database on a monthly basis with the previous month's operational readiness rates and deliver IAW DI-MISC-80508A, DIN A002. The Contractor shall investigate primary failure modes of secondary items to identify potential parts improvements and/or enhanced maintenance practices that could provide Operation and Sustainment (O&S) cost reductions.

**2.3** In accordance with AMCOM EXPRESS PWS paragraph ILS 14, the contractor shall evaluate and/or develop recommended depot maintenance planning/maintenance practices; shall coordinate/interface with other Major Subordinate Commands (MSCs) and supporting activities on maintenance planning matter and participate in Depot Maintenance Work Requirement (DMWR) verifications. The contractor shall provide input to the Government in coordinating induction/completion of UH-60 aircraft into Crash Damage Program, UH-60A to A Recapitalization, Reset, and future maintenance programs with Corpus Christi Army Depot (CCAD), the National Guard Bureau (NGB), Aviation Classification Repair Activity Depot (AVCRADS), Aircraft Contractors and field units; maintain listings of all future induction/completions and deliver recommendations IAW DI-MISC-80925, DIN A018.

**2.4** In accordance with AMCOM EXPRESS PWS paragraph ILS 1, the contractor shall provide recommendations in the development of current and future activity models of current weapon system management processes. "The contractor shall maintain all PM UH managed mission kits such as but not limited to External Stores Support System (ESSS) and Extended Range Fuel System (ERFS). The contractor shall also review backorders, support mission requirements, submit requisitions and coordinate release of ESSS/ERFS/Crashworthy Fuel System to field units; and review all necessary contracts and other applicable documentation to provide analysis/recommendations to the Government to make final determination of what excess materials are Government Furnished Equipment (GFE) and Government Furnished tooling to Sikorsky Aircraft and General Electric for the H-60 production line. The contractor shall provide logistics support to include, design influence, maintenance planning, manpower and personnel, supply support, support equipment and test, measurement and diagnostic equipment, training and training devices, technical data, computer resources support, packaging, handling and storage, transportation and transportability, facilities, MANPRINT, standardization and interoperability, and documentation to support the Material Release Process for current and future hardware/software applications and deliver documentation IAW DI-MISC-80508A, DIN A002.

**2.5** In accordance with AMCOM EXPRESS PWS paragraph ILS 4, the contractor shall provide recommendations in reconciling the wall-to-wall inventory provided by Sikorsky Aircraft and General Electric or any equipment owned by the UH PO that may be stored at other locations in support of the H-60 production line. The contractor shall provide input in determining if property is excess and in preparing the necessary documentation in draft format for the distribution of assets and deliver IAW DI-MISC-80508A, DIN A002.

**2.6** In accordance with AMCOM EXPRESS PWS paragraphs ILS 6 and ILS 8, the contractor shall evaluate training programs and facilitate coordination to identify training deficiencies/issues, prepare draft training documentation, plans and reports, perform cost comparison and analysis of training methods and strategies, validate technology based multi-media training such as interactive CD-ROM and computer-aided instruction in the management of training and training devices. The contractor shall provide monthly reports to ensure that training device manufacturing programs are on schedule and within budget. The contractor shall provide input and recommendations in the development and logistical support of training devices required for the UH PO helicopter fleet and deliver IAW DI-ILSS-81070, DIN A023.

**2.7** In accordance with ILS 14, the contractor shall review, verify and reconcile the Government's articles/documents to ensure information reported within the documents was based on the latest updated information within that program. The Government will review the contractor's documents and return within eight (8) working days for any applicable changes and deliver IAW DI-MISC-80508A, DIN A002.

**2.8.** In accordance with AMCOM EXPRESS PWS paragraph ILS 14, the contractor shall maintain a database to track Safety of Flight (SOF) Messages and Aviation Safety Advisory Message (ASAM) compliance; contact non-reporting units; prepare reports and briefing charts to

reflect the SOF or ASAM compliance status. The contractor shall provide recommendations for budget formulation and tracking of the Internal Operating Budget (IOB). The contractor shall provide recommendations for the budget coordination with other organizations, i.e., AMRDEC, IMMC, CECOM, and UH PO. The contractor shall provide a monthly review with Government personnel and a quarterly review with each organization and Utility Helicopter Product Line Manager. The contractor shall provide input and recommendations regarding budgetary issues resulting from the contractor's investigation efforts and recommendations pertaining to the reliability improvement of secondary items IAW [DI-ADM-81373](#), [DIN A004](#) and [DI-MISC-80508A](#), [DIN A002](#).

**2.9** In accordance with AMCOM EXPRESS PWS paragraphs ILS 4 and ILS 14, the contractor shall provide logistical expertise to the Recapitalization Task Force, and Airframe and Component Integrated Product Teams (IPTs). The contractor shall provide advice and recommendations in the preparation and processing of documentation for requisitions and purchases; identify and track status of requisitions, purchases, and remaining stock; monitor and maintain multiple production lines, plant equipment; track all rejected government-furnished equipment and provide recommendations to ensure replacements of assets are programmed; and coordinate with field units, depot facilities, contractor maintenance facilities and item manager's and provide input to ensure proper assets are available for aircraft assembly and deliver IAW [DI-MISC-80508A](#), [DIN A002](#).

**2.10** In accordance with AMCOM EXPRESS PWS paragraphs ILS 1 and ILS 14, the contractor shall provide recommended inputs to the design, interfacing, supportability, utilization, functionality, operation, maintenance, and repair requirements of avionics and aircraft survivability/countermeasures systems in support of all H-60 avionics issues/efforts and deliver IAW [DI-MISC-80508A](#), [DIN A002](#). The contractor shall provide technical recommendations in the operations and maintenance of avionics and aircraft survivability/countermeasures systems.

**2.11** In accordance with AMCOM EXPRESS PWS paragraphs ILS 1, ILS 2, ILS 4, ILS 8 and ILS 14, the contractor shall provide Task Mapping, E-card Functionality Development, and Level of Repair Analysis (LORA) in support of H-60 fleet. The E-Card process will be developed to allow the UH-60 maintainer access to all tasks/subtasks and associated peripherals such as IMI training modules, graphics depictions, parts ordering and TAMMS-A information necessary to auto-populate the logbook data. The contractor shall perform the Level of Repair Analysis (LORA) for the UH-60A and L model aircraft and associated derivatives utilizing the government owned LOGSA software program called Computerized Optimization Model for Predicting and Analyzing Support Structures (COMPASS). The first step of the LORA process will concentrate on expanding the existing Work Unit Code (WUC) structure in order to facilitate the E-Card functionality task. Additional phases will be identified, as funding becomes available, until such time as the LORA is complete. The contractor shall provide input and recommendations in the planning, conduct, and evaluation of training and exercises to identify and assess individual and unit effectiveness in achieving established operational standards. The contractor shall deliver the completed LORA, Task Mapping and E-Card functionality developed IAW [DI-MISC-80508A](#), [DIN A002](#) and [DI-MISC-80925](#), [DIN A018](#).

**2.12** In accordance with AMCOM EXPRESS PWS graphs ILS 9, ILS 10 and ILS 14, the contractor shall provide recommendations in planning, coordinating, and implementing the movement of aircraft as shown on the fielding schedule. The contractor shall provide logistical expertise and recommendations in the planning and management of support equipment, provide input and recommendations for responses to Frequently Asked Questions (FAQs) received on the UH PO web page from all users. The contractor shall provide recommendations in the development of the logistics program schedules and deliver monthly reports identifying aircraft movements and responses to FAQs IAW [DI-MISC-80508A](#), [DIN A002](#).

**2.13** In accordance with AMCOM EXPRESS PWS paragraph ILS 6, the contractor shall prepare informal New Equipment Training classes for aircraft variants, mission kits or subsystems, and provide recommendations in the planning, conduct, and evaluation of training and exercises to identify and assess individual and unit effectiveness in achieving established operational standards. The associated analysis shall be utilized by the UH-PMO to determine the shortfalls in current and planned operations, defense designs, and associated tactics and techniques, and the identification of appropriate corrective actions, conduct on-site reviews of logistics problems involving fielded weapon systems, subsystems, component parts, and support tools and equipment; and Support of Active Components (AC) and Reserve Component (RC) fieldings and deliver recommendations of analysis IAW DI-MISC-80508A, DIN A002 and DI-ILSS-80872 DIN A023.

**2.14** In accordance with AMCOM EXPRESS PWS paragraphs ILS 8 and ILS 14, the contractor shall provide logistical expertise and recommendations in updating/maintaining the Aircraft Automated Distribution Program (AADP) database with timely and accurate aircraft distribution data; provide input and recommendations in acquiring information from concerned agencies and deliver recommendations IAW DI-MISC-80508A, DIN A002.

**2.15** In accordance with AMCOM EXPRESS PWS paragraphs ILS 14, the contractor shall provide logistical input and recommendations for the development and implementation of Aviation Transformation efforts, including implementing aircraft movement schedule, unit site visits, verifying unit Table of Organization and Equipment (TO&E), requisitioning unit support packages and participating in unit support package hand-off, and deliver reports and recommendations IAW DI-MISC-80711A, DIN A016.

**2.16** In accordance with AMCOM EXPRESS PWS paragraphs ILS 4, the contractor shall review, monitor, track, and coordinate all GFE required to support UH PO programs, production line, and any subcontractor GFE in support of H-60 programs and deliver findings IAW DI-MISC-80711A, DIN A016.

**2.17** In accordance with AMCOM EXPRESS PWS paragraphs ILS 8 and ILS 14, the contractor shall establish and maintain a problem/issue evaluation database on all Aircraft Survivability Equipment (ASE) and avionics systems and test equipment. The contractor shall provide recommendations in the development of acquisition strategies and acquisition plans of failed ASE and avionics systems and test equipment. The contractor shall coordinate the management of technical data with CECOM for updates to technical publications for ASE and avionics systems and test equipment and deliver IAW DI-MISC-80711A, DIN A016.

**2.18** In accordance with AMCOM EXPRESS PWS paragraphs ILS 1 and ILS 14, the contractor shall provide input and recommendations in the development of test procedures and provide recommendations/solutions on the installation of all ASE and avionics systems in all H-60 aircraft. The contractor shall provide recommendations in the design, development, and preparation of training material to Aviation Unit Maintenance (AVUM) and Aviation Intermediate Maintenance (AVIM) units on all ASE and peculiar avionics systems and test equipment and deliver the recommendations/solutions IAW DI-MISC-80711A, DIN A016 and DI-ILSS-80872 DIN A023.

**2.19** In accordance with AMCOM EXPRESS PWS paragraphs ILS 2 and ILS 14, the contractor shall provide recommended updates for Test and Evaluation Master Plans, ILS plans, and material fielding plans to include associated annexes and agreements, acquisition plans and analyses for various UH PO systems and subsystems. The contractor shall prepare and coordinate draft documentation for Type Classification Standard A program decision and a successful subsequent modification and fielding phase, track all contract data requirements for integration and qualification of systems/subsystems, and compile the final Material Release Files. The contractor shall prepare and deliver Type Classification Documents and deliver documentation IAW DI-MISC-80508A, DIN A002.



**2.20** In accordance with AMCOM EXPRESS PWS paragraph ILS 14, the contractor shall provide recommendations for individual modification projects ensuring that all required integration, documentation, testing, and qualification efforts are completed. The contractor shall provide recommendations in the preparation of the modification program development and implementation schedules and deliver recommendations IAW DI-MISC-80508A, DIN A002.

**2.21** In accordance with AMCOM EXPRESS PWS paragraphs ILS 2 and ILS 14, the contractor shall provide recommendations for the development of UH PO logistics decisions on modifications and acquisition strategies; provide recommendations on logistics issues related to airworthiness, maintenance, and readiness. The contractor shall track all contract data requirements for integration and qualification of systems/subsystems, and compile the final Material Release Files and deliver recommendations/documentation IAW DI MISC-80508A, DIN A002, and DI-ALSS-81529, DIN A019.

**2.22** In accordance with AMCOM EXPRESS PWS paragraphs ILS 7 and ILS 8, the contractor shall provide recommendations in generating and maintaining logistics related information in electronic formats; provide recommendations on the design and deployment of integrated logistics data systems; logistical multimedia and graphics support for briefings to the PM, DPM, APMs, Division Chiefs, and Project Officers and deliver IAW DI-ADMN-81373, DIN A004 and DI-ALSS-81529, DIN A019.

**2.23** In accordance with AMCOM EXPRESS PWS paragraph ILS 14, the contractor shall supply technical recommendations for the Foreign Military Sales programs. The support will consist of development of aircraft configuration derived from customer country requirements and desires. The contractor shall provide recommendations in the development and review of technical documents required for the full cycle for military sales. The contractor shall provide recommendations based on research and in preparing resolution of Action Items and questions coming from countries with support cases with the U.S. Army. The contractor shall provide recommendations for topics for the International BLACK HAWK User's Conference and deliver IAW DI-ADMN-81505, DIN A006 and DI-ADMN-81249A, DIN A014.

**2.24** In accordance with AMCOM EXPRESS PWS paragraph ILS 14, the contractor shall provide logistical and technical impact data and related information as it relates to Recapitalization Program (RECAP) components; facilitate RECAP configuration control applicable to components and airframe separately and collectively; develop recommended timelines and milestones necessary to ensure the program remains on schedule and achieves mandate. The contractor shall develop means and recommended procedures to measure program effectiveness through the last RECAP aircraft output and deliver recommendations/milestone schedules IAW DI-MISC-80508A, DIN A002.

**2.25** In accordance with AMCOM EXPRESS PWS paragraphs ILS 4 and ILS 7, the contractor shall conduct reviews of all technical publications received from Sikorsky Aircraft. The contractor shall ensure that all publications reviewed are consistent with approved data and meet proper formatting for Government approved standards of technical publications prior to further development or release of the publications for print and distribution. The contractor shall provide technical publication support services such as keyboarding, illustrations and graphic development. The contractor shall provide input and recommendations to the H-60 series aircraft sustainment and publication Government team. The contractor shall develop Performance Work Statements (PWS) for H-60 series technical publications; review publication change requests for operator, organizational, direct support, general support and depot maintenance publications and develop camera ready material to support the publication change. The contractor shall travel to various field sites and perform hands-on verification of technical materials and procedures through participation of on-site maintenance or modification procedures on the UH-60 aircraft and deliver IAW DI-MISC-80925, DIN A018. The contractor shall deliver IAW DI-MISC-80508A, DIN A002.

**2.26** In accordance with AMCOM EXPRESS PWS paragraphs ILS 7 and ILS 14, the contractor shall evaluate DA Form 2028s and all forms of other field inquiries, such as equipment verifications, developing statement of work (SOW) contract coordination meetings and direct involvement in Safety of Flights (SOF)/Aviation Safety Advisory Messages (ASAMs). The contractor shall provide recommendations for the verifications and provisioning conference IAW [DI-ALSS-81529](#), [DIN A019](#).

**2.27** In accordance with AMCOM EXPRESS PWS paragraphs ILS 7 and ILS 14, the contractor shall review, evaluate, and prepare draft provisioning data to ensure it is compatible with the Army Materiel Command (AMC) developed Commodity Command Standard System (CCSS) applications and deliver IAW [DI-MISC-80508A](#), [DIN A002](#).

**2.28** In accordance with AMCOM EXPRESS PWS paragraphs ILS 7 and ILS 14, the contractor shall edit and update Repair Parts and Special Tools List (RPSTL) information to ensure that the data is in the proper format and consistent with the Maintenance Allocation Chart formatting. The contractor shall ensure RPSTL data matches the provisioning master record (PMR) data and deliver IAW [DI-ALSS-81529](#), [DIN A019](#).

**2.29** In accordance with AMCOM EXPRESS PWS paragraphs ILS 7 and ILS 14, the contractor shall review and update (scrub) the existing Provisioning Parts List (PPL) (UH-60 PMR Master File)/National Stock Number Master Data File (NSNMDR) and ensure that all existing data is current and accurate. The PPL shall include changes to all spare and repair components which can be disassembled, reassembled, or replaced to include all tools, test equipment, and repair kits to maintain the end item and deliver IAW [DI-ALSS-81529](#), [DIN A019](#).

**2.30** In accordance with AMCOM EXPRESS PWS paragraphs ILS 7, ILS 8 and ILS 14, the contractor shall prepare and deliver draft Electronic Technical Manuals (ETM)/Portable Document File (PDF) for Operator's Technical Manuals, Operator's Checklist, and Maintenance Test Flight (MTF) Checklist and deliver IAW [DI-MISC-80925](#), [DIN A018](#).

**2.31** In accordance with AMCOM EXPRESS PWS paragraphs ILS 7, ILS 8 and ILS 14, the contractor shall review and provide recommended changes to source material, defined as operating plans, standard procedures, computer programs, and residual material to include computer disks, computer tapes compatible with and all other media containing digital files developed to ensure they are consistent with Government requirements found in MIL-STD 40051, MIL-STD 1222, and MIL-STD 2361 and IADS. The contractor shall provide input to Government offices and vendors with the integration of the Utility PM's developing maintenance programs of technical publications development and deliver IAW [DI-MISC-80925](#), [DIN A018](#).

**2.32** In accordance with AMCOM EXPRESS PWS paragraphs ILS 7 and ILS 14, the contractor shall convert page-based manuals to meet the standards found in MIL-STD 40051, 2361, 1222, and IADS into frame-based technical manuals for all "in-house" maintained technical publications. These publications will be updated as necessary and published for field use in page-based or frame-based media and delivered IAW [DI-MISC-80925](#), [DIN A018](#).

**2.33** In performance of this task order, the contractor shall provide informal task status including technical accomplishments, funds expenditures, and estimates at completion and deliver IAW [DI-MGMT-80227](#), [DIN A003](#).

**2.34** In performance of this task order, the contractor shall package and deliver all source material, defined as operating plans, standard procedures, computer programs, and residual material to include computer disks, computer tapes, and all other media containing digital files developed to fulfill the requirements of this PWS. The contractor shall grant the Government unlimited rights to any and all data/products produced under this PWS and deliver add data IAW DI-MISC-80925, DIN A018.

## **2.4 LIGHT UTILITY HELICOPTER (LUH)**

**2.4.1** In accordance with AMCOM EXPRESS PWS paragraphs ILS 2, ILS 8 and ILS 14, the contractor shall provide recommended updates to the Test and Evaluation Master Plans, ILS plans, and material fielding plans to include associated annexes and agreements, acquisition plans and analyses for LUH. The contractor shall prepare and coordinate draft documentation for Type Classification Standard A program decisions and any subsequent modifications and fielding phase, track all contract data requirements for integration and qualification of system and compile the final Material Release Files. The contractor shall prepare Type Classification Document and deliver IAW DI-MISC-80508A, DIN A002.

**2.4.2** In accordance with AMCOM EXPRESS PWS paragraphs ILS 7 and ILS 14, the contractor shall provide analyses, recommendations and logistics support to include, maintenance planning, test measurement and diagnostics equipment, supply support, technical data to ensure all required integration, documentation, testing, and qualification efforts are completed for proposed modification programs. The contractor shall provide input and recommendations in the preparation of modification program development and implementation schedules and deliver IAW DI-MISC-80508A, DIN A002.

**2.4.3** In accordance with AMCOM EXPRESS PWS paragraphs ILS 1, ILS 2 and ILS 14, the contractor shall provide recommendations in the development of the LUH logistics decisions on modifications and acquisition strategies. The contractor shall provide recommendations on logistics issues related to airworthiness, operation, maintenance, and readiness. The contractor shall track all contract data requirements for integration and qualification of system, and compile the final Material Release Files and deliver IAW DI-MISC-80508A, DIN A002.

**2.4.4** In the performance of this task order contractor shall package and deliver all source material, defined as operating plans, standard procedures, computer programs, and residual material to include computer disks, computer tapes, and all other media containing digital files developed to fulfill the requirements of this PWS. The contractor shall grant the Government unlimited rights to any and all data/products produced under this PWS and deliver all data IAW DI-MISC-80925, DIN A018.

## **3.0 TRAVEL:**

The contractor shall be required to travel from Huntsville, Alabama to the following Government and contractor facilities in support of this PWS. The contractor shall coordinate with and receive written approval from the Contracting Officers Representative (COR) prior to any travel. Trip reports are required within five (5) working days after completion of any trip IAW DI-ADMN-81505, DIN A006. Travel will be for CONUS and possible OCONUS deployment.

Estimated travel requirements are as follows:

### 3.1 LOGISTICS DIVISION

<b>LOCATION</b>	<b>NO. TRIPS</b>	<b>NO. DAYS per TRIP</b>	<b>NO. PEOPLE</b>
Los Angeles, CA	4	4	1
Atlanta, GA,	1	3	1
San Antonio, TX	1	5	1
Corpus Christi, TX	2	14	1
Corpus Christi, TX	3	3	1
Stratford, CT	1	5	1
AVCRADs, [CA, CT, MO, MS]	4	3	1
Dallas, TX	1	6	8
Dallas, TX	1	3	1
Fort Drum, NY	2	5	1
Ft. Campbell, KY	2	2	1
Ft Monmouth, NJ	3	4	1
Fort Hood, TX	2	4	1
Stratford, CT	3	3	2

### 3.2 PUBLICATIONS

<b>LOCATION</b>	<b>NO. TRIPS</b>	<b>NO. DAYS per TRIP</b>	<b>NO. PEOPLE</b>
Ft. Monmouth, NJ	4	4	3
Dallas, TX	1	6	3
Stratford, CT	4	4	3

### 3.3 READINESS AND SUSTAINMENT APM

<b>LOCATION</b>	<b>NO. TRIPS</b>	<b>NO. DAYS per TRIP</b>	<b>NO. PEOPLE</b>
Ft. Campbell, KY	2	3	1
Ft. Drum, NY	1	3	1
Ft Carson, CO	1	3	1
Ft. Bragg, NC	1	3	1
Frankfurt, Germany	1	7	1
Ft. Eustis, VA	3	4	1
Orlando, FL	3	4	1
Lexington, KY	1	3	1
Dallas, TX	2	3	3
Stratford, CT	1	4	1
Washington, DC	1	3	1
Binghampton, NY	1	4	1
Ft. Rucker, AL	1	4	1
Clearwater, FL	1	4	1



**3.4 UH-60A/L PRODUCT MANAGER**

<b>LOCATION</b>	<b>NO. TRIPS</b>	<b>NO. DAYS per TRIP</b>	<b>NO. PEOPLE</b>
Austin, TX	4	3	2
Lansing, MI	1	3	1
Springfield, MO	1	3	1
Texarkana, TX, BRX	2	3	2
Santa Fe, NM	2	3	2
Ft Rucker, AL, Transformation	6	3	4
Grotten, CT, AVCRAD W/S	1	4	1
West Palm Beach, FL	4	5	1
Stratford, CT	5	5	1
Washington, DC	4	3	1
Corpus Christi, TX	9	4	3
Dallas, TX	1	5	3
Ft. Hood, TX	1	6	1
Ft. Monmouth, Lakehurst NJ	4	5	1
Washington, DC (Transformation)	2	4	4

**3.5 UH-60M PRODUCT MANAGER**

<b>LOCATION</b>	<b>NO. TRIPS</b>	<b>NO. DAYS per TRIP</b>	<b>NO. PEOPLE</b>
Savannah, GA	2	5	1
Stratford, CT	9	4	4
Waterford, CT	6	3	1
Ft. Eustis	7	4	1
Ft. Rucker, AL	11	1	1

**3.6 HH/UH-60 MEDEVAC APM**

<b>LOCATION</b>	<b>NO. TRIPS</b>	<b>NO. DAYS per TRIP</b>	<b>NO. PEOPLE</b>
Austin, TX	2	3	1
Stratford, CT	4	3	1
Knoxville, TN	2	2	1
Charleston, WV	2	3	1
Ft. Monmouth, NJ	2	3	1
Ft. Hood, TX	2	4	1
Stratford, CT	1	4	1

**3.7 MODIFICATIONS APM**

<b>Location</b>	<b>NO. TRIPS</b>	<b>NO. DAYS per TRIP</b>	<b>NO. PEOPLE</b>
Lakehurst, NJ	2	3	1
Ft. Campbell, KY	2	3	1
Phoenix, AZ	1	3	1
San Diego, CA	2	3	1
Dallas, TX	1	4	1
Stratford, CT	4	3	1
Ft. Rucker, AL (Drive)	8	3	1
Ft. Hood, TX	4	3	1
Ft. Knox, KY	2	3	1
Salem, OR	1	3	1
Lakeland, FL	1	3	1
Anchorage , AK	2	10	1
Stratford, CT	4	5	1
Troy, AL	2	5	1

**3.8 FMS**

<b>LOCATION</b>	<b>NO. TRIPS</b>	<b>NO. DAYS per TRIP</b>	<b>NO. PEOPLE</b>
West Palm Beach, FL	4	5	1
Stratford, CT	5	5	1
Washington, DC	4	3	1
Bangkok, Thailand	1	5	1
Cairo, Egypt	1	5	1
Dallas, TX	1	6	5

**3.9 LIGHT UTILITY HELICOPTERS PRODUCT MANAGER**

<b>LOCATION</b>	<b>NO. TRIPS</b>	<b>NO. DAYS per TRIP</b>	<b>NO. PEOPLE</b>
San Diego, CA	4	4	3
Washington, DC	8	5	3
Ft. Campbell, KY	4	4	3
Dallas, TX	1	5	3
San Diego, CA	4	3	3

**3.10 TAADS APM**

<b>LOCATION</b>	<b>NO. TRIPS</b>	<b>NO. DAYS per TRIP</b>	<b>NO. PEOPLE</b>
Ft. Eustis, VA	10	4	2
Washington, DC	8	5	1
Ft. Campbell, KY	4	4	1
Ft. Rucker	12	4	2
Stratford, CT, SAC	4	3	1

**3.11 T-700 ENGINE APM**

<b>LOCATION</b>	<b>NO. TRIPS</b>	<b>NO. DAYS per TRIP</b>	<b>NO. PEOPLE</b>
Boston, MA	4	4	1
Washington DC	8	5	1
Ft. Campbell, KY	4	4	1
Dallas, TX	1	5	1
Stratford, CT	4	3	1

**3.12 PROVISIONING**

<b>LOCATION</b>	<b>NO. TRIPS</b>	<b>NO. DAYS per TRIP</b>	<b>NO. PEOPLE</b>
Boston, MA	5	5	3
Stratford, CT	4	4	3

**4.0 MATERIALS:**

The contractor shall be allowed to direct charge cost for direct materials required in support of the overall mission task performance to include the following representative activities/items: offsite printing/copying/binding of briefings, reports manuals, color graphics, express/priority mailing/shipment, rental/purchase of presentation material/facilities/equipment to support meetings and seminars, or deployed/deploying systems, miscellaneous items to support system testing/training and operational readiness, Offsite facilities to support government meetings such as audio visual support, telephone support/conference calling/ VTC support. The contractor shall be able to direct charge the cost for participation in meetings/seminars, conferences, and mission required software necessary to perform unique CMDS missions. The contractor shall submit a report NLT 5 work days after attendance of meetings/ conferences/seminars IAW DI-ADMN-81505, DIN A006.

**5.0 SECURITY:**

The Contractor shall provide security to a level necessary to meet the requirements of the tasks requested. Contractor's work effort shall not be above the level of SECRET. Contract personnel shall retain a SECRET level clearance for the duration of the task order. The Contractor shall comply with all applicable security classification guides.

**6.0 GOVERNMENT FURNISHED PROPERTY:**

The Government shall provide all data required to accomplish the tasks identified in this PWS. The Government shall provide office space, desks, computer equipment, fax lines, telephones, and other office equipment needed for the performance of on-site efforts.

## **7.0 ACCOUNTING FOR CONTRACTOR SUPPORT:**

The Office of the Assistant Secretary of the Army (Manpower & Reserve Affairs) operates and maintains a secure Army data collection site where the contractor will report ALL contractor manpower (including subcontractor manpower) required for performance of this task order. The contractor is required to completely fill in all the information in the format using the following web address: <https://contractormanpower.army.pentagon.mil>. The required information includes: (1) Contracting Office, Contracting Officer, Contracting Officer's Technical Representative; (2) Contract number, including task and delivery order number; (3) Beginning and ending dates covered by reporting period; (4) Contractor name, address, phone number, e-mail address, identity of contractor employee entering data; (5) Estimated direct labor hours (including subcontractors); (6) Estimated direct labor dollars paid for the reporting period (including subcontractors); (7) Total payments (including subcontractors); (8) Predominant Federal Service Code (FSC) reflecting services provided by contractor (and separate predominant FSC code for each subcontractor if different); (9) Estimated data collection cost; (10) Organizational title associated with the Unit Identification Code (UIC) for the Army Requiring Activity (the Army Requiring Activity is responsible for providing the contractor with its UIC for the purposes of reporting this information); (11) Locations where contractor and subcontractors perform the work (specified by zip code in the United States and nearest city, country, when in an overseas location, using standardized nomenclature provided on website) (12) Presence of deployment or contingency contractor language; and (13) Number of contractor and subcontractor employees deployed in theater for the reporting period (by country). As part of its submission, the contractor will also provide the estimated total cost (if any) incurred to comply with this reporting requirement. Reporting period will be the period of performance not to exceed 12 months ending September 30 of each government fiscal year and must be reported by 31 October of each calendar year. Contractors may use a direct XML data transfer to the database server or fill in the fields on the website. The XML direct transfer is a format for transferring files from a contractor's systems to the secure web site without the need for separate data entries for each required data element at the web site. The specific formats for the XML direct transfer may be downloaded from the web site. Data shall be delivered to the Utility PMO IAW DI-MISC-80508A, DIN A002.

## **8.0 PERFORMANCE OBJECTIVES/METRICS:**

The performance objectives, metrics, and incentives discussed below have been established for utilization under EXPRESS task orders and are set forth at Appendix A, Performance Requirements Summary Matrix. Utilization of different objectives/metrics will require the development of a separate task order Quality Assurance Surveillance Plan.

**8.1** This performance-based service task order incorporates the following performance objectives: (1) Delivery of high quality technical performance; (2) Adherence to TO schedule, milestone, and delivery requirements; and (3) Efficient and effective control of labor resources. It is the contractor's responsibility to employ the necessary resources to ensure accomplishment of these objectives. The Government's assessment of the contractor's performance in achieving these objectives will utilize the standards, acceptable quality levels, surveillance methods, and performance incentives described in the Performance Requirements Summary matrix set forth in Appendix A. The performance incentives will be implemented via the Government's past performance assessment conducted in accordance with Part 42 of the Federal Acquisition Regulation (FAR), as applicable, and the "Task Order Performance" criteria of the annual award term evaluation, Basic BPA provision 45.

**8.2** The performance objectives, standards, and acceptable quality levels shall be applied on a TO basis with performance incentives to be implemented on an annual basis. The Government will conduct informal interim counseling sessions with the contractor's Program/TO Manager to



identify any active TO performance that is not meeting the acceptable quality levels. These sessions will be conducted at least on a quarterly basis in order to provide the contractor a fair opportunity to improve its performance level.

**8.3** The Control of Labor Resources criteria will be reflected under the “Cost” category of the performance assessment. Although the criteria of Business Relations and Management of Key Personnel are not specifically included in the Performance Requirements Summary Matrix, the overall performance assessment will continue to include these criteria.

**8.4** The contractor will be notified, in writing, of the Government’s determination of its performance level for each performance objective including all instances where the contractor failed to meet the acceptable quality level.

## **9.0 DELIVERABLES:**

### **9.1 DI-MISC-80508A, Technical Report-Study/Services**

#### **DIN A002**

Solutions on Logistical Matters  
Reports/Recommendations  
Analysis and Recommendations  
Distribution of Assets Doc  
Government Articles/Documents  
Type Class, Doc  
Material Release Files  
RECAP Input  
Manpower Report

### **9.2 DI-MGMT-80227, Contractor’s Progress, Status and Management Report**

#### **DIN A003**

Monthly Contractor’s Progress, Status and Management Report

### **9.3 DI-ADMN-81373, Presentation Material**

#### **DIN A004**

Briefing Material, Viewgraphs

### **9.4 DI-ADMN-81505, Report, Record of Meeting/Minutes**

#### **DIN A006**

Recommendations for FMS

### **9.5 DI-ADMN-81249A, Conference Agenda**

#### **DIN A014**

Recommendations for FMS

### **9.6 DI-MISC-80711A, Scientific and Technical Reports**

#### **DIN A016**

Aviation Transformation  
GFE Reports/ Recommendations  
Aircraft Survivability Equipment Documents

**9.7** DI-MISC-80925, Revision to Existing Government Document**DIN A018**

Publication Changes

Level Of Repair Analysis (LORA) Review and Work Unit Code (WUC)

Expansion

PPL &amp; NSNMDR

Listing of Unincorporated Verification Comments

Changes/Revisions to RPSTLs

Update to Manuals &amp; Checklist

Changes to Source Material

Manual Changes

**9.8** DI-ALSS-81529, Logistics Management Information (LMI) Data Product(s)**DIN A019**

Logistics Related Information

**9.9** DI-ILSS-80872(T), Training Materials**DIN A023**

Development of Training Materials

## APPENDIX A

### PERFORMANCE REQUIREMENTS SUMMARY MATRIX

PERFORMANCE OBJECTIVE	PERFORMANCE STANDARD	ACCEPTABLE QUALITY LEVEL (AQL)	METHOD OF SURVEILLANCE	PERFORMANCE INCENTIVE
High Quality Technical Performance	<p>TO requirements met with little rework/re-performance required and with few minor and no significant problems encountered</p> <p><i>Performance meets all technical and functional requirements, and is highly responsive to changes in technical direction and/or the technical support environment</i></p> <p><i>Assessments, evaluations, analyses, recommendations, and related input are thorough, reliable, highly relevant to TO requirements, and consist of substantial depth and breadth of subject matter</i></p> <p><i>Deliverable reports contain all required data and meet all applicable CDRL requirements</i></p>	Contractor delivery of products and/or services meets all TO requirements. Performance occurs with no required re-performance/rework at least 80% of time. Problems that are encountered are minor and resolved in a satisfactory manner.	Routine Inspection of Deliverable Products/Services	<p>Assignment of performance rating for QUALITY criteria:</p> <p><b><u>EXCEPTIONAL</u></b>  <i>Performance and deliverables meet all and exceed many TO requirements. Performance delivered with no required re-performance/rework at least 95% of time; problems that are encountered are minor and resolved in a highly effective manner.</i></p> <p><b><u>VERY GOOD</u></b>  <i>Performance and deliverables meet all and exceed some TO requirements. Performance delivered with no required re-performance/rework at least 90% of time; problems that are encountered are minor and resolved in an effective manner.</i></p> <p><b><u>SATISFACTORY</u></b>  <i>Performance and deliverables meet all TO requirements. Performance delivered with no re-performance/rework at least 80% of time; problems that are encountered are minor and resolved in a satisfactory manner.</i></p> <p><b><u>MARGINAL</u></b>  <i>Some TO requirements not met and/or performance delivered with re-performance/rework required more than 20% of time. Problems encountered were resolved in a less than satisfactory manner.</i></p> <p><b><u>UNSATISFACTORY</u></b>  <i>Many TO requirements not met. Numerous re-performances/rework required. Substantial problems were encountered and inadequate corrective actions employed.</i></p>

## APPENDIX A (Cont'd)

PERFORMANCE OBJECTIVE	PERFORMANCE STANDARD	ACCEPTABLE QUALITY LEVEL (AQL)	METHOD OF SURVEILLANCE	PERFORMANCE INCENTIVE
Adherence to Schedule	TO milestones, periods of performance, and/or data submission dates are met or exceeded	Contractor meets TO delivery requirements at least 80% of the time (excluding gov't caused delays)	Routine Inspection of Deliverable Products/Services	<p>Assignment of performance rating for SCHEDULE criteria:</p> <p><b><u>EXCEPTIONAL</u></b> TO milestones/ performance dates met or exceeded at least 100% of time (excluding government caused delays)</p> <p><b><u>VERY GOOD</u></b> TO milestones/ performance dates met or exceeded at least 90% of time (excluding government caused delays)</p> <p><b><u>SATISFACTORY</u></b> TO milestones/ performance dates met or exceeded at least 80% of time (excluding government caused delays)</p> <p><b><u>MARGINAL</u></b> TO milestones/ performance dates met less than 80% of time (excluding government caused delays)</p> <p><b><u>UNSATISFACTORY</u></b> TO schedule/performance dates met less than 70% of time</p>
Control of Labor Resources	Contract labor mix is controlled in efficient and effective manner	Actual TO labor resource mix is maintained within 20% of originally awarded TO resource mix	Routine Inspection of TO Performance, Performance/Cost Reports, Payment Invoices	<p>Assignment of performance rating for COST CONTROL criteria:</p> <p><b><u>EXCEPTIONAL</u></b> Actual TO resource mix maintained within 10% of originally awarded TO resource mix</p> <p><b><u>VERY GOOD</u></b> Actual TO resource mix maintained within 15% of originally awarded TO resource mix</p> <p><b><u>SATISFACTORY</u></b> Actual TO resource mix maintained within 20% of originally awarded TO resource mix</p> <p><b><u>MARGINAL</u></b> Actual TO resource mix maintained within 25% of originally awarded TO resource mix</p> <p><b><u>UNSATISFACTORY</u></b> Actual TO resource mix exceeds 25% of originally awarded TO resource mix</p>